



**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
COUNCILLORS' BULLETIN
ISSUE DATE: 25TH FEBRUARY 2004**

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PLANNING AND ECONOMIC DEVELOPMENT PORTFOLIO HOLDER DECISIONS

1. The County Council and the Highways Agency Have Consulted with the Portfolio Holder on Four Issues:
 - Balsham Safer Routes to School
 - Waiting Restriction on Kimberley Road, Cambridge
 - Footways on Mitchams Corner, Cambridge
 - Toucan crossing on Brooklands Avenue & Fen Causeway, Cambridge
 - Waiting Restrictions on Cherry Hinton Road, Cambridge
 - A11 Route Management Strategy

OFFICER DECISIONS REPORTED FOR INFORMATION

1. To Award £530 to the Sawston Youth Group Volunteers to obtain the RLSS Pool Lifeguard Qualification
2. To Award £1,000 to Melbourn Banshees an U16 Girls Football Team
3. To Award £330 to Fulbourn Falcons Football Club to start up a girls section

IMPORTANT INFORMATION FOR COUNCILLORS

COMMITTEE MEETINGS FROM 1st March to 5th March 2004			
WEDNESDAY 3rd March 2004	10am	Development Conservation Committee	and Control Council Chamber
THURSDAY 4th March 2004	10am	Cabinet	Council Chamber

TRAINING COURSES/SEMINARS/CONFERENCES

Name of Course	Description	Date and Venue
East Of England E-Government Conference - '2005 And Beyond'	This conference aims to describe the challenge of meeting the 2005 e-government target. The conference will give an opportunity to debate with other authorities how the region as whole should move forward on e-government. The Conference will highlight the following: <ul style="list-style-type: none"> • Central government and IDeA support • National projects • What other organisations in the region are doing you can learn from • New proposals for regional e-government support • Lessons from the private sector 	Robinson College, Cambridge on 21 st April 2004
Chairing Meetings for Councillors	Course for Councillors who are likely to chair Committees, panels or Councillors who wish to learn more about the effective conduct of meetings, including public meetings, consultations, parish councils, etc.	Flempton House, Nr Bury St Edmonds on 20 th May 2004

FUTURE MEETINGS OF CABINET

Would Members please note that future programmed meetings of Cabinet will commence at the earlier time of 9am.

ADVANCE WARNING OF A SPECIAL MEETING OF CABINET

There will be a special meeting of Cabinet on Thursday, 25th March 2004 at 9.30pm (all Members of Council will be invited to attend) to determine the Council's representations on the County Council's application for a Transport and Works Act Order (Applications and Objections Procedure) (England and Wales) Rules 2000 - Rule 13 for a Guided Bus between St Ives and Cambridge. Representations have to be made to the Secretary of State by 2nd April 2004 prior to a Public Inquiry scheduled for September. The District Council has been served with formal notice of the application in its capacity as a local authority affected by the proposal.

An agenda will follow in due course.

LUNCHTIME SEMINAR (LUNCH PROVIDED)

Members are reminded that there will be a lunchtime seminar on 25th March, commencing at 12 noon where officers from the ICT department will be making a presentation on Cascade, Customer Resource Management, Geographical Information Systems (GIS) and the Document Imaging Process. Members may also have the opportunity for a more detailed presentation on the GIS system following the seminar should there be sufficient demand.

To book a place on the seminar, please contact Jackie Tindill, tel: 443025 or email jackie.tindill@scambs.gov.uk. However, if you are interested in the more detailed GIS demonstration only, please contact Maggie Jennings, tel: 443029 or email maggie.jennings@scambs.gov.uk.

EXPENSE CLAIMS

The new Members' Allowances Scheme states that all expense claims must be submitted within one month of the financial year end. Claims for 2003-04 -- and any outstanding claims for previous years -- must be received by Democratic Services by 30 April 2004. Following this deadline expenses will be paid for the current financial year only.

Expense claim forms can be downloaded from the Members' section of the intranet or are available by contacting Democratic Services on 01223 443030.

SOUTH CAMBS AJC MINUTES - 11 FEBRUARY 2004

The minutes for the above meeting have now been published on the Internet. These can be found on the following web-site at the following:

<http://www.cambridgeshire.gov.uk/>

- About the Council
- Cabinet, Councillors & Council Meetings
- Agendas, Minutes & Reports
- Agendas & Minutes

BIOGRAPHIES OF THE THREE CPA INSPECTORS
SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL - CPA TEAM
BIOGRAPHIES

Team Member	Biography
Rachel Raymond	Rachel has been with the Audit Commission since March 2001. Her work has included a wide range of service and cross cutting inspections including DCPA, best value capacity, corporate governance, regeneration and ICT. Before joining the Commission Rachel worked in the voluntary sector as a national officer for one of the largest disability charities in the UK and as a specialist adviser/therapist in the NHS. She completed an MBA in 1999 and currently mentors managers and gives management advice to arts organisations on a voluntary basis in her spare time.
Steven Wilkinson	Details to Follow ASAP
Trish Nixon	Trish joined the Audit Commission May 2001 and has inspected range of housing services in Metropolitan, unitary and district councils Trish has 13 years experience in housing management in two London Boroughs, and had Housing strategy and housing management functions at Cheltenham Borough Council Before joining the Audit Commission Trish was Housing Provision Manager at Peterborough City Council responsible for housing needs including homelessness and the development of affordable housing.
Jonathan SurrIDGE	Before joining the Audit Commission, two and a half years ago, Jonathan worked in waste management/cleansing for 14 years for the private, public and voluntary sector. He has developed kerbside recycling schemes, MRF and composting plants and written a number of recycling plans and strategies. Jonathan has been involved in a number of district CPA inspections, including a pathfinder last year, and in a wide range of inspections, including planning, whole service environment, waste and streetscene, leisure and community safety.

CPA BRIEFING FOR COUNCILLORS – LETTER FROM THE LEADER

Dear Councillor,

As you know the CPA Inspection is drawing nearer (due to be held in the week of 29th March) and we all need to prepare for our involvement in it. Any of us may be required to face the Inspectors. For example, the Inspectors will wish to observe some of our meetings (either in the week of the inspection or before).

They will wish to interview some of us at the Hills Road office and they have even been known to phone Members at home. There may be no escape!

We are holding a series of one-hour briefing meetings for non-Cabinet members to explain a bit more about the inspection process and how we can do our best for the Council.

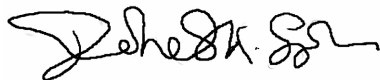
The meetings will be on the following dates: -

Tuesday 2nd March at 6.30pm (Light refreshments)
Thursday 4th March at 2.30pm (With lunch for those attending Cabinet in the morning)
Thursday 11th March at 11.00am (With lunch for those attending Scrutiny Committee in the afternoon)

Could you please notify Kirsty Simmons (x3297 or email Kirsty.Simmons@scambs.gov.uk) of the session you would like to attend.

While we all have different views about issues faced by the Council, it is important to present to the inspectors a consistent and coherent view about our strengths and weaknesses; our successes and what we need to do next as a Council. The CPA result is important for the Council and will have a big impact on how effective we can be in the future in serving the needs of our residents. I think it is important for all of us to prepare as well as possible and I hope to see you at one of the briefings.

Yours sincerely



Daphne Spink
Leader

CALL-IN ARRANGEMENTS

The Chairman of the Scrutiny Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The Democratic Services Manager must be notified of any call in by **Wednesday 3rd March at 5pm**. All decisions not called in by this date may be implemented on **Thursday 4th March 2004**.

Any member considering calling in a decision made by Cabinet is requested to contact the Democratic Services Section to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Scrutiny Committee Procedure Rules', paragraph 12.

DECISIONS MADE BY PLANNING AND ECONOMIC DEVELOPMENT PORTFOLIO HOLDER

Subject	Action Taken
Introduce 24 hour waiting restrictions and retention of 30 minute waiting restrictions on the south side of Cherry Hinton Road	No objection to the proposals.
<ul style="list-style-type: none"> (1) Introduce 24 hour waiting restriction on west side of Kimberley Road (2) Convert to dual use the footways on the west side of Victoria Avenue and on the west and south sides of Milton Road (Mitchams Corner) (3) Install Toucan crossings at Brooklands Avenue and Fen Causeway 	No objection to the proposals.
Balsham Safer Routes to School	Support the proposals, as part of the Safer Routes to School scheme, in the interest of reducing vehicle speeds and creating a safer environment for pedestrians and school children within the area. Suggest the County Council investigate the feasibility of supplementing the scheme by providing additional interactive speed signs on West Wickham Road.
A11 Route Management Strategy – Final Draft for Public Consultation	To submit the comments below, in the form of a letter to the Highways Agency as the Council’s response to the A11 Route Management Strategy:

The Council welcomes the early programming of the Wilbrahams junction and recognition of the need to address the drainage problem at Six Mile Bottom. However, it is unclear whether the problem of a lack of a cycle crossing at Little Abington is to be addressed. It is not identified in Chapter 6, Route Problems and Issues, despite being raised at a stakeholder seminar and recorded in Appendix F, and it does not appear in the Ten Year Management Plan. The Council is disappointed that this issue does not appear to be addressed, as it has been an ongoing problem. Chapter 6, identified a safety problem at the A505 interchange, Great Abington, yet this does not appear to be addressed anywhere in the RMS.

This junction handles a significant volume of traffic, and the safety issue should therefore be included in the Ten Year Management Plan.

The Ten Year Management Plan programmes the A11/A14 interchange feasibility for 2011/12. The Problems and Solutions Framework makes reference to a study undertaken in 1998, so it is unclear why this has been programmed for later in the Plan period, especially given that the Moulton/Chippenham section is programmed for 2006/7.

The RMS is not an easy document to read and disseminate the proposed strategy and it is hoped that the final document will be easier to understand. A lot of information is included in appendices and it is not clear how this has been incorporated, or not, into the overall strategy. The appendices cover a variety of issues, often under a series of broad headings, making it difficult to discern how more specific issues are to be addressed or not. Furthermore, some of the issues identified in Chapter 6 or at the seminars do not appear to be addressed at all.

DECISIONS MADE BY OFFICERS

Subject	Action Taken
Sawston Youth Group Volunteers to obtain the RLSS Pool Lifeguard Qualification	To award a grant of £530 to offer continuous swimming opportunities for the young people who attend the youth group
Melbourn Banshees: an U16 girls football club for Melbourn and surrounding area	To award a grant of £1,000 to enable teenage girls to participate in competitive football.
Fulbourn Falcons Football Club: To start up a girls section.	To award a grant of £330 to provide coaching sessions at the club for girls who want to participate in football in the local area under the supervision of qualified coaches